



# GRAPHIC RECORDING

*Let's Sketch Out How it Works*

sketch  
GROUP

## BEFORE THE EVENT

### 1 Discover

We'll take time to get to know you, understand your needs, and explore what's possible—including a demo, if it helps.



### 2 Confirm

When you're ready to proceed, click the Accept button on your quote, and we'll lock everything in.

### 3 Prepare

We'll work with you to finalise the agenda, confirm logistics, decide on the format (paper or digital), and align everything with your brand.



### 4 Onboarding

We'll work with you on any boring-but-important admin, like Purchase Orders and procurement systems, and any safety/induction requirements.



### 5 Pre-Event Check-In

We'll schedule a short video call with your graphic recorder to build rapport, finalise logistics, and ensure everyone's aligned on expectations.



## ON THE DAY

### 6 Event Setup

We'll arrive early to prepare the canvas, run any tech checks, and make sure everything's ready to go.



## AFTER THE EVENT

### 7 Image Delivery

We'll provide beautifully polished images of your artwork and take care of any final updates you need.



1300 SKETCH



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